



BOYS & GIRLS CLUB OF GREENWICH

Behavior Policy & Member Expectations

The Boys & Girls Club is committed to providing the best Club experience for all members. We strive to create a positive Club environment, to foster member development and promote positive interaction among our members, staff and volunteers. We believe that all persons involved in our Club have the right to a safe, respectful and productive environment. We believe that this type of quality climate requires high expectations, positive behavioral guidelines and fair discipline policies and procedures. In an effort to maintain this environment, we teach and practice the following Club expectations and discipline policy to allow all members and parents/guardians to have a clear understanding of the Club's standards and expectations.

Code of Conduct

The Boys & Girls Club of Greenwich is committed to providing a safe place for children and youth. Aggressive, hostile and other dangerous behavior is not tolerated. No one shall threaten the safety of another person. We are a tobacco-free environment and use of tobacco products is prohibited on Club property or at Club-sponsored events. Substance abuse, which includes the possession, use or sale of illegal drugs or the unlawful use of lawful substances including alcohol and prescription drugs will not be tolerated on Club premises or at any Club-sponsored or Club-related functions.

Parents must treat Club staff, volunteers, members and other parents with respect. Please remember that children learn best by example and it is critical that parents and staff work together to provide the most positive experience possible for children enrolled in BGCG programs.

BGCG reserves the right to dismiss a family at any time we deem necessary. Reasons for dismissal include, without limitation, the following: excessive disruptive or dangerous behavior by the child or parent, excessive and continuing injuring of other children, adults or property; any other inappropriate conduct, to be determined at our discretion.

Discipline Policy & Procedures

The Club maintains an escalating policy of discipline with final decisions resting with the Chief Executive Officer. Breaches of Club rules and expectations are considered serious and can ultimately result in suspension or termination of membership. Following steps that may be taken:

- Verbal warning with possible removal from activity.
- Removal from activity and meeting with Vice President of Programs and a phone call to parent/guardian.
- Formal meeting with member, parent/guardian and Vice President of Programs.

Inclement Weather Policy

When the Greenwich Public Schools are CLOSED or have an early dismissal due to inclement weather, the Boys & Girls Club of Greenwich will also be CLOSED. In addition, if public schools cancel their after school activities, BGCG activities will be also CANCELED and will not accept kids after school.

Late Pick-Up Policy

For every 15 minutes that you are late to pick-up your child, you will be required to pay \$10.00. Payment must be made before your child will be allowed back into the Club. If you do not pay, your child will not be allowed back into the After-School Program until your late fee is paid.

Membership Cards

ONE membership card will be provided to each new or renewal member when all application requirements have been met. Members should bring their card to the Club EVERY DAY. Club members are required to scan in and out each day upon entering and departing the Club. If a member does NOT have his or her card, certain privileges to program offerings may be denied. If a Club card is lost, a replacement fee of \$5 will be charged.

Personal Belongings

BGCG is not responsible for any personal belongings that are lost or stolen at the Club. Necessary items, such as backpacks and jackets, should be clearly marked with the member's name. Items that are not collected from our lost-and-found area in a timely fashion will be donated to a local charity. Please encourage your children not to bring any valuables to the Club.